

PBOC Catholic Women's Club
General Meeting Minutes
February 1, 2024 11:00am

1. Welcome and Call to Order: Nancy Crosbie

2. Opening Prayer and information about the Devine Mercy Chaplet: Reverend Paul MacNeil, Pastor of PBOC

- The members recited the Elizabeth Ann Seton prayer.
- Father said February was a GREAT month to pray for people that are sick.
- Divine Mercy Chaplet – basically, a set of needs and count our prayers. The Rosary is our “counter.” There are many chaplets within the Catholic religion.
- Origin is Sister Faustina’s divine revelation. She passed away at age 33 (same age as Christ) on the feast of the Sacred Heart – the Sunday after Easter.
- Father Paul went over how the Chaplet was to be prayed and said it was a sign of God’s loving mercy.
- ABC’s of mercy are to: **A**lways seek God’s mercy; **B**e merciful; **C** for seek his divine mercy.

Lord God, you blessed Elizabeth Ann Seton, with gifts of grace as wife and mother, educator, and foundress, so that she might spend her life in service to your people. Through her example and prayers may we learn to express our love for you in love for our fellow men and women. We asked this through our Lord Jesus Christ, Your Son, who lives in reigns with you and the Holy Spirit, one God, forever and ever. Amen.

3. Pledge of Allegiance

4. Quorum present? Yes, per Carole Kaczynski and Peggy DeVivo from the Membership Committee.

5. Minutes of the November 2, 2023 and January 4, 2024 General Meetings: Rita Foster, Secretary
President, Nancy Crosbie, forgot to attach the November Minutes with the email that was sent out to the Membership for the January 4, 2024 meeting however, the meeting reminder and agenda were sent out on that email.

- Nancy tabled voting on the November Minutes until the November and January Minutes can be sent out with the February Meeting Announcement. That task was completed by Nancy so we will vote on both sets of Minutes now.
- As always, to cut down on the amount of paper, a copy of the previous meeting’s Minutes is posted on the Bulletin Board behind the Membership Check In area for your reference prior to our monthly meeting. The Minutes are also available for review on the Women’s Club website.
- Rita asked if there were any corrections to the **November** Minutes and then asked for a motion to accept the November Minutes “as is” for filing.
- Michelle Schneider made the motion to accept the **November** Minutes.
- Rita asked the Membership to vote on the Minutes by a show of hands. By a show of hands, the Membership accepted the November Minutes.
- Again, Rita asked if there were any corrections to the **January** Minutes and then asked for a motion to accept the January Minutes “as is” for filing.
- Nancy Mc Mahon made a motion to accept the **January** Minutes.
- Rita asked the Membership to vote on the Minutes by a show of hands. By a show of

hands, the Membership accepted the January Minutes.

6. Financial Reports for December: Kathy Brochu, Treasurer:

a. Duties of the PBOC Women's Club Treasurer:

- Everything you do related to your checkbook - post income deposits, expense withdrawals (& payout budgeted items including Parish donations and Grant Fund payments), and balance monthly Bank statements. Also provide "startup" cash for every WC event.
- In addition, a monthly reconciliation report is created which ties the Bank statement to the financial report I present each month. This is needed to show any outstanding checks or deposits.
- Also, each quarter, I create a quarterly view report for the Diocese of Charleston. This includes a summary report that they have designated and it includes all Bank statements, reconciliation reports and monthly financial reports.
- Create budget worksheet and facilitate budget meeting(s) at the beginning of the fiscal period - Attend monthly Board meetings and present the current Financial as of that time period.
- Attend yearly Audit with designated Church Financial Board member.

b. Review Financial report as of 1/30/24

- Not finalized as Bank statement had not closed prior to deadline to submit this report.

c. Items of Note:

- Arts & Craft Festival - Additional income \$51 for Kitchen Cupboard, additional expense \$84 newspaper ad bill
- Reallocated \$170 from Kitchen Cupboard expense to January meeting Refreshments (meatballs & sauce)
- Day of Prayer ticket sales - \$120 (However, additional money is not received yet, tickets being sold at Masses)
- Fashion Show YTD - Admission Sales \$1210 and Sponsorships \$2800

d. Highlight the 2024 Boutique Auction financial results vs. financial results from 2023:

- Wonderful results; above expectation. Analysis is posted on the Meeting Cork Board behind Check In area.

7. President's Report: Nancy Crosbie

- Congratulations on a very successful Boutique Auction. We had a great turnout, and everyone seemed to really enjoy themselves. Everyone told me how good the Vignettes were this year. My neighbors went home with lots of goodies and were texting about it after the event. They all want to donate clothes next year and attend again. It was a fun way to raise money for our grants program. Debbie and her co-chairs (Melanie Bulman, Yvonne Chadwick, Shirley Bole) and the Kitchen Staff (Linda Cimadon, Louanna Sowa, Geri Emanuel and _____) did an amazing job!
- Between the Arts & Crafts Festival and the Boutique Auction we have already raised (\$27k) money towards our Grants Fund. Our last big Fundraiser is the Fashion Show and we are looking forward to another sold out event.
- Linda Ludwick is Chairing the Grants Committee. Members include Patty Chiapetta, Linda Johnson, Marybeth Gagne, and Beth Chascin. Thank you so much for volunteering for this

important committee. Applications for Not-for-Profit Organizations are available on our webpage and in the office. The Deadline for applications is February 21st at 4:00 PM.

- Congratulations to the Membership Committee (Carole Kaczynski and Peggy De Vivo) for their tireless efforts to increase our membership. We appreciate your writing letters and making phone calls to past members.
- We have quite a few events coming up in the next 2 months: The “Souper” Bowl, New Member Brunch, Day of Prayer, Divine Mercy Chaplets every Friday during Lent, Fashion Show, Irish Soda Bread Sale, and Simple Supper.
- We need all the help we can get to make these events meaningful and successful. I hope you can find it in your hearts to help us achieve our goals even if it is in a small way. Please take time to check out the Volunteer Sign-up sheets.

Now I would like to turn it over to our Second Vice President, Claire Turner.

8. Second Vice-President: Claire Turner

- Spring Trip Options: (2 options)

a. Hopsewee Plantation Southern Tea

30+ people. \$40 per person

Add a Gullah presentation +10 plus tax

Add house tour + \$10

Add Museum +\$10

She will work with us on \$\$

Tentative Date is set for Thursday, April 18, 2024

The Board asked Claire to investigate the cost for a Tea and House Tour or a Lunch plus a House

Tour.

Nancy counted about 36 people interested in attending.

Claire went briefly over the menu for the High Tea.

OR..... for same price we could have 3 options for lunch.

b. Summerville Flower Festival at Azalea Park

April 5-6-7 (Friday/ Saturday/Sunday) It is after Easter Week 😞

No admission, free parking, lots of walking.

Arts& Craft Fair and flowers.

Claire will check into a larger bus that holds 40 people and to see what the cost might be for the larger bus in case we have more than 15 people who want to attend. The PBOC Church Bus only seats 15 people.

Joyce Robertson, Parliamentarian, suggested Claire check into Premier Travel which is next to Bistro 217 for the larger bus.

Nancy counted about 20 interested people.

c. We are choosing between 2 trips for the Spring:

1. Hopsewee Plantation House Tour and Tea or Lunch Approximately \$40 or the other option is.....

2. Summerville Flower Festival - free if we use the Church Bus and others carpool. To rent a bus, it would be approximately \$60 each.

Claire asked for a show of hands for each option to gauge what the membership wants to do.

***From show of hands, it looks like High Tea with a tour of the home won!

- d. Claire has requested Martha Insignares to come and speak about Joy School's mission statement and volunteer opportunities at the March 7 meeting. She will stay for lunch too.

9. Appointed Officers

a. Membership Committee: Carole Kaszynski & Peggy DeVivo

- As of January 25, 2024, we have 188 paid members which includes 19 new members.
- Reminder letters were sent in December to those who had not paid. Many returned the renewal forms with their dues and others paid at the January meeting. The members who did not renew were placed inactive on our database.
- Our PBOC office staff & our website keeps us well informed when new parishioners join and are interested in our Women's Club. Once we are contacted, we send them information and invite them to our General Meetings and other events coming up.
- We would like all our members to continue to invite friends and neighbors to our events and encourage them to join as well.

b. Spiritual Facilitator: Christine Schwartz

- Tickets for Day of Prayer are available at this meeting and will be available after Masses on February 3, 4, 10, 11. Cutoff date is 2/15/24 for buying tickets.
- This year's theme "Be Not Afraid" presented by Sister Kathleen Adamski and will be an excellent way to enter the spirit of Lent. Sister is a retreat facilitator, Bible Study facilitator and mentor. She has presented a retreat for our office staff and comes highly recommended. Please consider attending and encourage other women, non-members of the club to attend as well.
- During Lent, the Divine Mercy Chaplet will be recited every Friday. In the past, the Chaplet has been poorly attended although we are responsible for its recitation. Please consider participating in at least one or more Fridays during Lent. This is a powerful prayer that has had miraculous results. The chaplet is recited in the Church while the Blessed Sacrament is exposed. It is an excellent way to spend some time with the Blessed Sacrament. Signup sheets are available on the back table. Try to make one Friday if you can!

c. Ways and Means Committee: Yvonne Chadwick and Greta Morris

- What is the Ways and Means Committee and why are volunteers needed for that committee?
- The purpose of the Ways and Means Committee is to provide funding for the overall operating expenses of the Women's Club. Some of the club's operating expenses include monthly meeting luncheons, office supplies and appliances /supplies needed for member committees.
- Some of the proven fund raisers for the Committee have been the Belk Charity Sale, the Amaryllis Sale, and the Irish Soda Bread Sale.
- As we mentioned at the January Meeting, we are trying something new with a "Souper" Bowl Supper on Saturday, February 10th, following the 5:00 PM Mass at Founders Hall. Tickets are \$10 per person. There are 8 different soups being offered: Chicken and Rice, Tomato Basil Bisque, The WC Award Winning Chili Con Carne, Italian Wedding Soup, Roasted Potato Leek, Spinach Tortellini and New England Clam Chowder. We will provide the recipe but we are asking you to donate your time and the ingredients to make the soups. We are asking you to bring them in your own crockpots. We will have additional pots at Founders Hall if your crockpots are not big enough. Just let us know if you will need a crockpot. The Club will provide salad, bread, and dessert – all for \$10!

- We need some more people to make soup and people for set-up and clean-up. We have enough volunteers to serve. Please consider helping.
- We are selling tickets for the “Souper” Bowl today. We are also selling tickets this coming weekend 2/3 and 2/4. We need 1 person to sell tickets for the “Souper” Bowl after each of the Masses. We also need someone to sell tickets at the door Saturday, 2/10. Please consider helping. It is an “all hands make light work easier” concept. There are sign-up sheets at the table.
- We need some more people to make soup and people for set-up and clean-up. We have enough volunteers to serve.

10. Special Projects

a. Boutique Auction Update: Debbie Clatterbuck, Co-chair

- The results are in..... the 2024 Boutique Auction was a success!
- The Net Income was \$5,259.46 AN INCREASE OF \$2,197.63 OVER THE PREVIOUS YEAR.
- At the offset of our 2024 Boutique Auction, we were discussing that the Boutique Auction may have run it success out however, based on the year over year increase we think it may hang around for a couple of years as long as your closet’s continue to generate great resaleable clothes, jewelry, scarves & purses.
- A special thanks goes to Beth Hart, Manager at Pawleys Island Wear, who donated some beautiful new merchandise from her store. If you see her at our 2024 “All that Glitters” Fashion Show, whose tickets are being sold today, please say “thank you” for her new clothing donations to our 2024 Boutique Auction.
- The word about the Boutique Auction must be getting around because ticket sales over our previous year increased by 48 tickets or \$241. We had 250 tickets and still sold out!
- THIS GREAT EFFORT COULD NOT HAVE BEEN ACCOMPLISHED..... If anyone who donated clothes/accessories, donated their time in set-up or on the actual day of the Boutique Auction or helped with the cleanup on Tuesday, please STAND UP AND LET’S GIVE THEM ALL A HAND!
- We will be holding a “Wrap – Up Meeting” for the Co-Chairs that will include the BA Co-Chairs, Stylists, Kitchen Chairs & Kathy Brochu for financial input & cashier payout protocol. Date and location will be forthcoming.
- St. Christopher’s Kids & St. Cyprian’s pick up the remaining clothing & accessories.
- The vignettes have been returned to FOWL’s storage area. Size tags were returned to St. Christopher’s retail store.
- A group of us will be joining Nikki Del Valle to clean up the attic & designate areas for WC, KOC, Gala, Father Pat & Outreach. Dates will be forthcoming from Nikki.
- In addition, on behalf of the entire 2024 Boutique Auction Co-Chair’s, we would like to thank Nancy Crosbie, President, and her Executive Board for all the support & help during the set-up for this event.
- And last, but certainly not least, Nikki Del Valle. Her help was invaluable!
- Debbie Clatterbuck would like to remain the Chair for next year’s event.
- Nancy Crosbie thanked Debbie C. for her innovations and read the “Thank You” note from St. Christopher’s Kids.

b. Fashion Show – Sue Rovner, Co-chair

- Date: Saturday, 3/16/24. Doors open at 10:30am.
- I am happy to report that the 2024 fashion show “All That Glitters” is moving in the right direction. At the conclusion of last month’s meeting, Denise Lee stepped up to take over as our

Tickets and Reservations Chair. She has been busy selling tickets at our various events. Sue went over the pricing for the tickets to purchase to bid on the baskets.

- Our Sponsorship Chair, Kathy Morris, is taking in numerous sponsorships. We are up to \$3000 in Sponsorship monies so that is going in the right direction. Remember sponsorships come from members as well as businesses.
- Co-chair, Catherine Briggs, Sue Rovner, and Decorations Chair, Yvonne Chadwick, met with Annie at Pawleys Plantation on January 22 for 1 and 1/2 hours and we discovered we can save tons of money by using many of the items they have on hand. It was quite an exciting visit.
- Also, we have changed the dessert to Key Lime Pie with candied blueberries and whipped cream. Since they have another new chef, we will be doing another tasting on March 1 to ensure our meals will be tasty.
- Sheila Cook, our Prize Patrol Chair, has requested that any basket you may assemble with others NOT have a bow on it. She would like ALL baskets to be uniform in design with identical bows.
- Our Publicity Chair, Michelle Schneider, has once again put out volunteer sign-up sheets. She also has flyers for you to take to commercial venues to display.
- Following this meeting today, there will be a committee chair meeting.
- Feb 20th – deadline date to donate a basket. Include your name(s), value of basket, what is included in the basket.
- Sheila is looking for newspaper to stuff in the bottom of the baskets so bring that and leave in the box in the PLC GYM area.
- Last year the \$1500 venue fee has been paid and it will give us Bloody Mary and Mimosa Bar. There was an additional \$750 for the venue fee. We do not understand why they added this at the last minute and Sue Rovner is investigating if this will be a valid fee that they can add at this time.
- Let us make this Fashion Show a huge success. Any questions please see Sue Rovner after the meeting.

11. Old Business

- a. Publicity- Event Flyer Questionnaire: Michelle Schneider
 - Discuss the new form and how important it is in how we get information out clearly about our events.
- b. Sip ‘N Chat: Michelle Schneider
 - Mentioned that we are looking for members to open their home to host a Sip & Chat. No Sip ‘N Chat for February due to all the events going on. Will resume in March.

12. New Business

- a. Nominating Committee: Joan Brown, Co-chair (unable to attend); Carol Steinis gave the report in her absence
 - Joan Brown is on the Nominating Committee along with Carol Steinis and Eileen Birchenough. A Committee meeting was held January 17, 2024.
 - As of today, all Board positions are open.
 - I will give a short talk and inform the membership of the open positions.
 - We have been searching for candidates since January, and will continue in February and March. We will present the slate of candidates in April. At that time, the candidates will give a brief bio. of themselves. (Where are you from, your experience, volunteer positions, etc.)
 - There is a sign-up sheet for volunteers.

- Joan’s contact information is: Joanbrown26@sccoast.net
 - The voting/election will be held at the May 2024 meeting.
- b. Current Board Members will detail their job responsibilities – Nancy Crosbie started it off followed by Jeanne Rosol, Claire Turner, Rita Foster, and Kathy Brochu.
- c. Mentoring – Michelle Schneider and Debbie Allen
- Talk about initiating a mentorship so chairing a committee does not seem so daunting to our members, especially our newer members.
 - Michelle explains that the chairperson is not a power position but more of a coordinator of all the different parts necessary to make a successful event.
 - Much easier to learn a position if you have someone helping you that has done that task before.
 - There was a mentoring program in the past so we are resurrecting it again.
 - Nancy suggested that if you are thinking about chairing Arts & Craft Festival, this would be a great time to learn the ropes!
- d. Closet Organizers – Debbie Mendoza and Kathy Schmidt
- Brief introduction.

13. General Q & A from Membership

- No questions this month.

14. Closing Prayer: Debbie Clatterbuck

15. Meeting adjourned at: 12:32pm.

Important Dates to Remember

February 2	Divine Mercy Chaplet, 3:00 PM
February 10	“Souper” Bowl, 6:00 PM; Founder’s Hall
February 22	Board Meeting; 9:15 AM, Classroom 5
February 26	New Member Brunch; Founders Hall, 10:30 AM
February 27	Day of Prayer; Recitation of the Rosary 8:00 AM, 8:30 AM Mass, Program 9:30 – 3:00 PM and includes a boxed lunch.
March 1	Divine Mercy Chaplet; 3:00 PM
March 7	General Meeting; 11:00 AM PLC
March 16	Fashion Show; Pawleys Plantation, Doors open at 10:30am
March 16 ¹⁷	Irish Soda Bread Sale after all the Masses
March 22	Simple Supper and Mary’s Way of the Cross; Founders Hall

Respectfully Submitted,

Rita A. Foster, Secretary

Nancy Crosbie, President