

**PBOC Catholic Women's Club  
General Meeting Minutes  
November 2, 2023 11:00am**

1. Welcome and Call to Order: Nancy Crosbie

2. Opening Prayer: Spiritual Facilitator, Debbie Clatterbuck

- The members recited the Elizabeth Ann Seton prayer.

*Lord God, you blessed Elizabeth Ann Seton, with gifts of grace as wife and mother, educator, and foundress, so that she might spend her life in service to your people. Through her example and prayers may we learn to express our love for you in love for our fellow men and women. We asked this through our Lord Jesus Christ, Your Son, who lives in reigns with you and the Holy Spirit, one God, forever and ever. Amen.*

3. Pledge of Allegiance

4. Quorum present? Yes, per Carole Kaczynski and Peggy DeVivo from the Membership Committee.

5. Minutes of the October General Meeting: Rita Foster, Secretary

President, Nancy Crosbie, emailed the October Minutes out to the Membership along with today's meeting reminder and agenda. To cut down on the amount of paper, a copy of the previous meeting's Minutes are posted on the Bulletin Board behind the Membership Check In area for your reference prior to the monthly meeting. The Minutes are also available for review on the Women's Club website.

- Rita asked if there were any corrections to the October Minutes and then asked for a motion to accept the Minutes "as is" for filing.
- Michelle Schneider made the motion to accept the Minutes.
- By a show of hands, the Membership accepted the Minutes.

6. Financial Reports: Kathy Brochu, Treasurer

a. Financial Report:

1. Craft Fair income: \$19,369.70, Expenses: \$3346.58

a. Silent Auction income is not complete. More pickups/payments expected today/Thursday. Also, more Kitchen Cupboard sales are expected.

b. Expenses are not complete. I expect a Kitchen Cupboard food supplier delivery invoice however, the comparison as of now:

- 2022 Arts & Crafts Fair Income: \$24,914.92, Expenses: \$3330.18
- Bake Sale is \$2374.00
- Book Sale is \$1650.00
- Café Sales is \$2301.00
- Kitchen Cupboard is \$5770.00
- Silent Auction is \$1625 – so far. A little bit under from last year because of lower ticket items than last year.

- Vendor Income is \$5650.00 (Very similar to last year)

More donations still to come in so all monies will be very similar to last year's event. I will report to you the final comparison once all additional monies are posted.

## 2. Ways and Means Sales:

- a. Amaryllis: \$1356.25
- b. Belk: \$492.00

## 7. President's Report: Nancy Crosbie

I would like to start off by congratulating the entire Arts & Craft Festival Committee led by Debbie Allen and Diana Halm for an outstanding Festival. We were blessed with beautiful weather, and everything went off without a glitch.

Of course, we have the most wonderful volunteers who always give 110% to make any of our events a success and we have fun in the process. Once again, most of the vendors told me they had a great show and many of them have already signed up for next year even though we raised the booth rental.

I would be remiss if I didn't call out all of the different committees starting with the Silent Auction ladies headed by Shirley Bole and Marie Nadeau, the Used Book Sale Chaired by Michelle Schneider, the Bake Sale led by and Patty Chiapetta, Melanie Bulman and Bernie Zurek, the Belk Sale chaired by Yvonne Chadwick and Greta Morris, the Kitchen Café led by Denise Lee and Eileen Birchenough and the Kitchen Cupboard, which wouldn't have happened this year, without the chef's from Father Pat's Kitchen, Gerry Murphy and Ron Gheringhelli showing your Executive Board and all those who chopped and sauteed, etc. how to make 525 casseroles, soups, meatballs and savory pies. Gerry and Ron were amazing and I am forever in their debt!! I also want to thank Kathy Brochu and Kathy Morris for handling the money from all the different committees on both days.

Finally, there is one more person I would like to thank and that is Nikki Del Valle, the new Events Coordinator at PBOC. She was invaluable to so many of us involved with the festival from set-up, to fixing blown fuses, food shopping, and helping with the Kitchen Cupboard. I cannot thank her enough. And I know I have said this before but I rely so much on your wonderful Board Members who try to keep me on the straight and narrow. Thank you!

We have quite a few events coming up in the next few months that our Board Members will tell you about.

I will turn it over to our First Vice President Jeanne Rosol.

## 8. First Vice-President: Jeanne Rosol

- Christmas Luncheon - We will have our Christmas Luncheon on December 7, at Pawleys Tap and Pour. \$30 is cost. Deadline 11/14.
- The doors will open at 11:00, and lunch will be served at 12:00 noon.

- There are three choices of menu: Tenderloin Tips of Beef over Risotto, Chicken Francoise, and Grilled Grouper served over Mixed Salad.
- There is a sign-up sheet for you today.
- We will also be donating gift certificates from Walmart, Gas, etc. for Family Justice Services as a service project. Please bring those to this meeting.
- Sign-up Genius is in place on our website for those members who wish to sign up online. Discussion about confusion on how to designate menu choice. Nancy will add to e-blast and bring it up at 11/2 WC meeting.
- I will send invites to Fr. Paul, Fr. Pat, 3 Deacons and their wives. Deacon Tim does not have a mailbox, so we need to remember to send as he received the Welcome Tea invite too late.
- Debbie Clatterbuck could donate a mic for the day if needed. Jeanne will check with Nikki also about a portable option.
- Advent wreath – I would like to make one. Suggestions: Peggy has a wreath and items for it she could bring. Christine also has a wreath from Slovenia that was made by a special needs person, that is meaningful. Debbie mentioned Joanne Gagliano has a gold advent upright wreath we might be able to borrow.

#### 9. Second Vice-President: Claire Turner

- Mass of Remembrance and Communion Breakfast is scheduled for Nov 14th. Rosary at 8:00am. Mass is at 8:30am and will be followed with a Communion Breakfast at 9:30am in the PLC. We anticipate 40 women for breakfast, but will let Nikki know an exact number that week. It would buffet so Nikki was asked to set up the PLC for the event, Price is \$15 for breakfast.
- Mepkin Abbey Christmas Creche display is scheduled for Thursday, Nov 30, 2023. This year's theme is fabric. There will be all new creche displays from last year's event. Group is limited to 30 people. This is a major fundraiser for the Trappist Monastery. Nikki will drive the bus (15 maximum); Overflow will carpool. The trip is full but there is a waiting list.  
Leave PBOC at 9:00am for the 10:30 Tour.  
After the tour, we will have lunch at a restaurant close by around 1:00pm.  
Cost for trip is a donation to the Abbey.  
No cost to ride the bus.

#### 10. Appointed Officers

##### a. Membership: Peggy DeVivo

Happy November!

We are getting close to the end of the year with many family holidays on the horizon.

One of which is Thanksgiving. We are thankful for everyone who is here today and that we have 200 registered members.

Of those listed, 11 are new members. Please welcome them and get to know them in the coming months.

Unfortunately, of those 200 listed, some have not renewed their membership.

If you are one of those who have not, we encourage you to do so.

After this month those who have not renewed will be placed on “Inactive status” which means they will not be receiving any information about upcoming events or allowed to participate in the events planned. We will be sending out reminders in December. We do not want anyone to miss out on the events planned.

If you have any questions regarding renewing, please see Carole Kaczynski or Peggy DeVivo after the meeting.

Also, be sure to pick up your Advent Reflection Booklet to prepare for one of the big family events, Christmas.

Nancy asked that those who served in the armed forces to please stand and those members that have family members who served in the armed forces were also asked to stand. A round of applause was given to them.

b. Spiritual: Christine Schwartz

Chaplet of Divine Mercy will be recited following Benediction on Friday, November 5. The Chaplet is ordinarily recited or sung on First Friday of every month at 3 p.m. You are encouraged to attend as it is sponsored by our Women's Club. During lent, the Chaplet is recited every Friday at 3 p.m. Starting January 2024, a sign-up sheet for the chaplet will be available. Please consider attending.

A reminder: The Mass for Deceased Members of the Women's Club is on November 14th followed by a Communion Breakfast. Please attend the Mass and if interested in breakfast as well, please fill in the sign-up sheet.

The Mass for the feast of St. Elizabeth Ann Seaton is on January 4th, followed by refreshments in the narthex. Please sit in a group on the left side of the church and wear black and red if possible.

Our Day of Prayer is scheduled for February 27th in the PLC. Sign-up sheets for help with this function will be available at the January General Meeting. Many hands are needed, so please consider being involved. Members will be coming to PLC after the Mass for breakfast and then we will start the WC General Meeting at 10:00am - ***not*** at the usual 11:00am start time. Sister Kathleen Adamski is our presenter. She comes to us highly recommended by the PBOC office staff for whom she has held a retreat in the past.

Please continue to pray for peace in Ukraine and in the Middle East.

c. Ways and Means: Yvonne Chadwick and Greta Morris

• Amaryllis Sale

Delivery will be Wednesday, December 6<sup>th</sup>. At time of pick up, bows and gold foil pot wraps will be available for purchase. Cost is \$18 plus \$1.25 for foil pot cover.

Will also order extra Amaryllis and sell after Masses with foil already on the pots for \$20.

- Belk

Tickets for the Belk Charity Sale were sold at the Arts & Craft Fair, sold ahead of the sale date of November 3-5, 2023.

You can use the tickets during the Pre-Sale. Since the sale begins before the Charity Sale weekend, Belk will hold your merchandise until the sale weekend or days later.

By purchasing a \$5 ticket, you can enjoy store wide discounts plus get your \$5 back. Only one \$5 ticket can be redeemed for each purchase. So, if you plan to do Thanksgiving shopping for dishes, tableware, clothes, or jewelry shopping for Christmas, plan to purchase more than one ticket. The best part of the sale is that 100% of the proceeds from ticket sales goes directly to the Women's Club!

## 11. Special Projects

### a. Arts & Craft Festival: Debbie Allen

No report given at this time. They will give us feedback after their post-wrap up meeting.

### b. Boutique Auction: Debbie Clatterbuck

I am a co-chair for the Boutique Auction along with Shirley Bole, Melanie Bulman, Yvonne Chadwick, and Michelle Schneider. We will be having a meeting for the Boutique Auction on November 9<sup>th</sup> at 10am Classroom TBD– we have all committee chairs in place for this event which will take place on Sunday, January 21<sup>st</sup> from 1 to 3:30pm in the PLC. Tickets are \$5 if pre purchased and \$6 at the door – we will be selling tickets at the December Christmas Luncheon and January General Meetings and after the masses two weeks prior to the auction.

At the Boutique Auction, we offer racks and racks of clothing for shopping, cash and carry jewelry and accessories, fashion vignettes of outfits for the silent auction, and live auction outfits. Hors d'oeuvres will be passed around at the event and a cash wine bar will be available. We will be featuring again this year, our Auction Famous, "Boutique Buzz" cocktail.

We are asking everyone to start going through their closets – we are looking for donations of clean, gently used, or new women's clothing and jewelry and accessories such as scarves and purses. *No men's or children's clothing and no shoes.* All clothing donations should come in neatly folded or on hangers but no wire hangers! We will be collecting at the January 6th General Meeting and then again on January 4, 2024 from 10 AM to 2 PM. Not to worry about remembering these dates now – we will be reminding you as the dates get closer. Also, we are looking for shopping bags from clothing or department stores such as Belk's, Chicos, J Jill, etc. We will be collecting them donation times.

Of course, we need volunteers for this event – please start thinking about where you would like to help. Sign-up sheets are available today. We need help for Cashiers, food, set up, selling tickets, assembling the outfits, and accepting donations.

It takes a lot of the WC marvelous volunteers to get this event executed. That is what the Women's Club is all about – please rise to the occasion for the "Boutique Auction." We were able to purchase our own racks this year, so our need for visiting our local merchants is not necessary this year.

We appreciate all time you can give as far as your time or your nicely used and clean clothing. Thank you for supporting this event – all proceeds will go to the Grant Fund.

c. Fashion Show – Catherine Briggs

- Date: Saturday, 3/16/24
- Catherine and Sue Rovner are the Co-chairs.
- Fashion Show will be held at Pawleys Plantation which will include lunch for up to 300 people, fashion show, silent auction, and bidding on the variety of donated/curated baskets.
- Because show is the day before St. Patrick's Day, the theme "Over the Rainbow" was chosen.
- Clothing will be supplied by Affordables and Pawleys Island Wear.
- Lunch options: Caesar Salad, Cobb salad, vegetarian eggplant dish. Like last year, there will be an open Bloody Mary and Mimosa Bar along with wine to purchase.
- They are asking for volunteers for prize patrol, decorations, reservations, and ticket sales.

d. Honorary Member Recognition: Nancy Szarowicz

I am the chair of our Honorary Member Recognition Committee. The purpose of this committee is to remember past members for their service. Here is what we have done in the past.

- At the Welcome Teas, we invite all past presidents to attend and sit at a designated place of honor. Every year a slide presentation is shown at the tea in memory of those that have passed away within the last year
- A special plaque has been purchased that honors all past presidents. It is displayed in the foyer of the parish office over the copy machine. It is updated every two years when we have a new president.
- Also, maybe you have noticed some colorful stones that are placed on name badges? These are also done by this committee. If you have not already done, so, there are some handouts at the entrance desk that state all the categories that each color stone represents. You may take one if you have ever been a chair or co-chair of any of the committees and fill it out. Then turn it into me with your badge. You can also find this sheet on our website.

Presently we have four members that serve on this committee and so we are looking for more. As I said, this committee remembers past members of this women's club. Since no one likes to be forgotten, that is why this committee was created. It is important that we remember present and past members especially when they pass away, by attending their funerals or memorials when it is convenient whether you knew the person or not out of respect.

We would like to have some women, willing to be so-called representatives of the club to attend such funerals or events, and or/also to be willing to call others to attend with them. I know at times it might not be possible, especially if you are not available or traveling, but we do have over 100 members to pool from. We should be able to get a nice representation from the club.

I recently attended a funeral of a past president that many of you probably did not know, but who was very dedicated to our club and had initiated many activities that we still do today. Well, it was a disappointment not only to the three WC ladies that attended, but also to Father Pat who presided over the funeral, when he asked, "Where were the women?"

So, please consider volunteering for this precious work of mercy...there is a signup sheet to serve on the committee to recruit members/and /or to attend these funerals.

## 12. Old Business

### a. SIP 'N CHAT: Nancy Crosbie

The **November Sip 'N Chat** will be at Eileen Birchenough's home on November 16<sup>th</sup> from 3-5pm at 1418 Hawthorn Drive in Litchfield Country Club Please carpool.

The **December Sip 'N Chat** is scheduled for Thursday, 12/14/23 from 4-6pm at NancySzarowicz's home located at 3068 Kings River Road in Pawleys Island right around the corner from PBOC!

- b. Today's centerpieces were donated by Tricia Palm, a WC member, and a vendor at the A & C Festival. Please look under your chair for the pink ticket and you will be the winner!
- c. Lunch – Melanie Bulman- gave items for lunch. Nancy thanked Melanie and her volunteers for coordinating the lunches for the meetings.

### d. Fashion Show Sponsorship – Kathy Morris

While the Fashion Show is still months away, the Chairs are planning and prepping for another great event! I will once again be reaching out to area businesses (doctors/lawyers/financial establishments and the like) for monetary donations to sponsor this event. In the past, we have received around \$4,000 in donations for sponsorships, so it is a very worthwhile project. On each table is the mailing list used over recent years. I would just ask each of you to look it over and make any necessary corrections, deletions, or additions that should be made. I will collect them at the end of the meeting, and update the database. The mailing will go out in early December to all on this list, and I will need a few volunteers to assist with the mailing in the PLC office on December 11th at 9:30am.

I am looking for a co-chair for this project that can shadow me and assist with the mailing, collecting, and tracking sponsors as they come in over the next few months. I do have some travel plans coming up, and can use a backup. Please consider this, and let me know if you have questions.

Also, for new members, we have historically offered a complimentary Fashion Show ticket for registered WC members that sponsor the Show. You can sponsor "In Memory of" or "in Honor of" a loved one. So, keep this in mind before you purchase your ticket in January.

### e. Website Demo Session– Kathy Morris

After our business meeting today, I will be set up over in the corner with a demo of our Women's Club website. Please grab your lunch, and join me as I walk you through the various components of our site. Lots of valuable and helpful information is easily available on our site including the Member Directory, Minutes, Financials, photos, calendars, etc. If you brought your phone, tablet, laptop, or iPad, I can also help get you set up on your personal device. Hope to see you later!

## 13. New Business

- a. Honorary Member Recognition Committee: Nancy Szarowicz
- b. Looking for Volunteers to train on the Parliamentarian position: Nancy Crosbie
  - Helps to adhere to Robert's Rules of Orders. Mandatory for our Board Meetings.
  - Would like to have one more person as a backup. Please see Nancy Crosbie after the meeting if you think you would like to fill these positions.

14. General Q & A from Membership

- No questions today.

16. Closing Prayer: Christine Schwartz/Debbie Clatterbuck

17. Meeting adjourned at: 12:00pm

**Important Dates to Remember**

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|-------------|---|
| November 14 | Mass of Remembrance; 8:30am in the Church with Communion Breakfast to follow in the PLC after the Mass. |
| November 16 | Board Meeting; PLC; 9:15am; Room 5  |
| November 30 | Mepkin Abbey Trip; Leave from church at 9:00am; Return around 2-3:00pm.                                 |

Respectfully Submitted,

Rita A. Foster, Secretary

Nancy Crosbie, President