

**PRECIOUS BLOOD OF CHRIST CATHOLIC WOMEN'S CLUB**  
**GENERAL MEETING**  
**September 6, 2018**

MEETING CALLED TO ORDER

- Welcome and meeting called to order by Carol Steinis at 11:00 am
- Fr. Paul gave the opening prayer and blessing.
- Membership stood to recite the St. Michael Prayer.
- Sabina led the membership in Pledge of Allegiance.
- Membership, Debbie Clatterbuck confirmed that we had a quorum.

MINUTES/CORRESPONDENCE

Lisa Skorzewski, Secretary

- The minutes of June 7, 2018 were presented.
- The minutes stood as read and were accepted for file by Carol Steinis.

FINANCIAL REPORT

Mary Sacavage, Treasurer

- Financial Status as of August 31, 2018:

Balance in Account	\$9,647.60
Pennies from Heaven	\$ 72.61
Craft Fair Vendor Income	\$ 3,500.00
Grants Fund carried over	\$2,224.17
Capitol allocations (closet)	\$1,217.58
<b>Operating Expense Balance</b>	<b>\$2,633.24</b>

- There will be additional expenses from the Welcome Tea as well as deposits from membership fees.
- Financial report accepted for Audit by Carol Steinis.
- Special "Thank You" to Marilyn Oberembt who has assumed the duty of collecting and depositing Pennies from Heaven. Last year we were able to use these monies to contribute to the purchase of the baptismal font for the church.

- Please remember to complete the deposit or reimbursement forms. It is recommended that you share the information with the chair of your project as she will need to keep an account of all income and expenses for the event. Check to see if she wants to submit all deposits and reimbursement requests.

## PRESIDENTS REPORT

### Carol Steinis

- We have been extremely busy since the end of June in preparation for the upcoming year.
- One of my goals was to organize the WC closet and that has been accomplished. All are instructed to check the closet and storage areas before making any purchases. This will make us more efficient and save money.
- I prefer short meetings. We will not be introducing every committee chair and appointed officer today. You will get to know them throughout the year. We are stressing the use of the WC website to get pertinent info on every committee. Committee chairs will be available at their sign-up sheets to answer any questions.
- Thanks to Nancy Szarowicz for helping me transition into this position.
- I had a meeting with Fr. Paul, Ellen Sullivan and David Goulet, Grand Knight in August. We clarified many issues including selling of prize tickets, wine, etc. We want to make sure we are abiding by all the rules; and I assure you that all is good.
- Another Goal: to make use of our website. We have updated the website and posted useful information such as the budget, and closet inventory. There will be an upcoming computer class as you will hear about later today from our webmaster.
- Remember WHO we are: We are **Women Helping Others**, and our motto is “Just Say Yes” when called upon. The success of this Club will be determined by the members who step forward to help and all help is appreciated and needed. The best way to benefit and enjoy this club is to get involved! I hope to see many new members at our events. You will benefit by making friendships and having a sense of accomplishment knowing you have made a difference.

## FIRST VICE PRESIDENT REPORT

### Pat Farkas

- Thank You to all members who helped with the Membership Tea!
- If you have receipts from the Tea, please complete reimbursement form and submit form along with receipts to Mary Sacavage.
- Arrangements have been made for the Christmas Luncheon to be held at Kimbels Restaurant on December 6. The menu and price of \$23.00 per person have been set. Same pricing as last year.
- There is a sign-up sheet today listing menu choices. Please pay with cash or check when signing up.

## SECOND VICE PRESIDENT REPORT

### Sabina Kowalski

- Thanks to all who helped with the Welcome Tea.
- Please think about some potential Social Activities we can do over the next year. Some suggestions include:
  1. Chef Demo
  2. Flower arranging
  3. Card Making
  4. Line dancing
  5. Trip to Wilmington, NC for Camelia Festival and Lunch

## COMMITTEE REPORTS

### Membership, Debbie Clatterbuck

- 108 in Attendance at the Welcome Tea
- 27 Prospective or Paid new Members attending Tea
- 98 in Attendance today at First General Meeting.
- To date, 91 Active Paid Members
- 19 New Members

### Ways and Means, Greta Morris

- Presented information on upcoming Belk Charity Sale.
- Volunteer List presented and asking for membership to sign up to help sell tickets for this event at our upcoming Arts and Crafts Fair.

- Explained how \$5 ticket price is returned to WC and purchaser gets \$5 credit toward purchases at Special Shopping Day along with other store discounts.

#### Spiritual Facilitators, Louanna Sowa and Linda Petrocco

- Linda led the membership in saying St. Elizabeth Ann Seton Prayer.
- Louanna explained “Prayerful Partners”, spiritual theme for the year to the membership with the goal being to get to know our members’ prayer needs.
- Linda recited a prayer to kick off the “Prayerful Partners” theme.
- Louanna explained the use of the Prayer boxes at each table during our general meetings.
- Linda talked about use of Prayer Jars used with Cursillo Group.
- Louanna spoke about Speedy Spirituals which will be 5 minute talks during our General Meetings that will focus on prayer and dedication to our Spiritual Mother, Mary.
- Our parish is participating in the Novena for Our Nation. It began on the Feast of the Assumption (Aug.15) and will conclude with Rosaries Coast to Coast on the Feast of Our Lady of the Rosary (Oct. 7) with praying of the Rosary on the beach in front of the Litchfield Inn.

#### Volunteer List Coordinators, Mary Kinzie and Marion Dozzi

- They do not generate the lists, committee chairs do.
- They supervise the lists while they are out on the tables for the membership to sign-up.
- Offered suggestions on what to include on the lists, such as, a brief description of the event or responsibility, date, time and a contact person for the event for volunteers to contact if they have further questions.

#### Closet Organizers, Linda Cimadon

- Provided a summary of the process of cleaning out the WC closet, taking inventory of contents, and the procedures that were written over the summer.

- There will be a sale of items from the closet that are no longer needed at the general meetings throughout the year. Items not sold will be donated to charitable organizations or used for the WC auction.
- Membership invited to take a look at the closet after the meeting.
- Take note of the hanging file inside the door which contains Closet Organizers contact information, Procedures for using closet contents and Inventory Lists of items contained in the closet. These documents are also available on the website.

#### Webmaster, Jessica Dezendorf; Computer Class, Kathy Morris

- A few years ago Clem Thoennes worked with the WC Board to build a website for our Women's Club.
- The website is currently the only means of getting information out to all Members.
- In recent years we have eliminated the printing of club documents, so it is important that all members have access to the club's information.
- There will be a Computer/Website Class hosted by Jessica and Kathy on September 28<sup>th</sup> at 10 am in Classroom 1 of the PLC.
- Facilitators will review the various components of the website. Following the presentation, they will be available to try and assist you with any tech questions you may have on your specific device.
- Please sign up through Sign-Up Genius or the sign-up sheet at the back table at the meeting today.

#### Sip and Chat, Pat Farkas

- This activity is for fellowship outside of our general meeting to catch up with club happenings.
- Monthly on the 3<sup>rd</sup> Thursday.
- This month it is on Sept. 20 from 4-6 PM at Maureen Mitchell's home in Market Commons.
- There is a sign-up sheet today or you may use Sign-Up Genius, not both!
- There is also a carpool sign-up sheet if you want to carpool.

#### Refreshments, Carole Kaczynski and Debbie O'Brien

- Board Members are providing the lunch for today.

- Menu: pulled pork, corn casserole, slaw, slider buns, sheet cake and assorted cookies.
- Special “Thank You” to the women preparing, serving and cleaning up today: Linda Cimadon, Andrea Marchal, Regina Stoetzer, Donna Martin, Barbara Gagne and Andrea Frappier.

#### Golf Group, Carole Kaczynski and Mary Kinzie

- Meet at Litchfield CC to play 9 holes at 12 noon on Wednesdays.
- See sign-up sheet on the table if interested in joining this fun group.

#### Honorary Recognition, Nancy Szarowicz

- This committee was set up in 2016 to formally remember past members for their service. Nancy summarized what has been done since then to honor founding members and past presidents.
- Precious Stones: Placed on name badges for anyone who has been a committee chair or co-chair of a subcommittee of any major event.
- A plaque has been purchased to honor all past presidents and will be displayed in the foyer of the PLC after the renovations have been completed to the entrance.

#### Arts and Crafts, Debbie Clatterbuck

- Still seeking Publicity Chair. It entails contacting publications regarding advertising for this event as well as placement of signage.
- There is a notebook regarding Publicity with instructions to follow from past Chairpersons.
- Much help is needed to make this a success, please sign-up on the table for any of the different areas that you are interested in and can help.
- Please take a look at the sample crafts on the table and indicate which ones you would be likely to purchase and how much you would be willing to pay for the item. This will help decide which items to offer and how much to charge.

#### OLD BUSINESS

None

## NEW BUSINESS

### 1. Budget Review and Vote

- Mary Sacavage reviewed highlights of proposed 2018-2019 Budget with membership.
- Linda Cimadon made motion to approve the proposed Budget.
- Kathy Morris seconded the motion
- Budget brought to a vote before the membership and was accepted unanimously, as written.
- Question raised: Where are closet expenses in the budget? They are kept separate as capital allocations.

### 2. Publicity

- Carol reiterated the critical and immediate need for a Publicity Chair for Arts and Crafts Fair.
- Asked the membership to prayerfully consider saying, "Yes".
- Help will be provided as past Publicity chairs are committed to mentoring new chairperson.

## ANNOUNCEMENTS

### Dates to Remember:

- September 7, First Friday Adoration and Divine Mercy Chaplet
- September 20, Sip and Chat
- September 27, Board Meeting at 9:15 am
- September 28, Website and Computer Training 10 am
- October 4, General Meeting at 11 am
- October 26 and 27 Arts and Crafts Fair.

## CLOSING PRAYER

- Led by Linda Petrocco
- Meeting adjourned at 12:15.

Respectfully submitted,

*Lisa Skorzewski*

Secretary

*Carol Steinis*

President